

Chief Officer Appointments Panel

Friday 17 January 2020

PRESENT:

Councillor Mrs Aspinall, in the Chair.
Councillors Mrs Beer, Mrs Bridgeman (Substitute for Councillor Mrs Pengelly), Coker (Substitute for Councillor Lowry), Dann (Substitute for Councillor Evans, OBE), Mrs Johnson (Substitute for Councillor Ian Bowyer) and Peter Smith.

Apologies for absence: Councillors Ian Bowyer, Evans OBE, Lowry and Mrs Pengelly.

Also in attendance: Kim Brown (Service Director for Human Resources and Organisational Development), Tracey Lee (Chief Executive), Anthony Payne (Strategic Director for Place) and (Helen Prendergast (Democratic Advisor).

The meeting started at 11.00 am and finished at 12.55 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

31. **Declarations of Interest**

There were no declarations of interest made by Members in accordance with the Code of Conduct.

32. **Chair's Urgent Business**

There were no items of Chair's urgent business.

33. **Exempt Business**

Agreed that under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Scheduled 12A of the Act, as amended by the Freedom of Information Act 2000.

34. **Senior Recruitment Update**

Tracey Lee (Chief Executive) advised that –

- (a) the Service Director for Finance (Section 151 Officer) would be retiring in May 2020;
- (b) it was proposed to appoint an interim Service Director for Finance, as this post would be difficult to recruit to;

- (c) a review of the arrangements for the Chief Officer structure would be undertaken.

The Panel agreed to –

- (1) commence the recruitment process for the post of interim Service Director for Finance;
- (2) informally commence the recruitment process for the permanent post for the Service Director for Finance.

(Tracey Lee (Chief Executive) was present for this item only)

35. **Service Director for Street Services Recruitment**

Kim Brown (Service Director for Human Resources and Organisational Development) ran through the recruitment process for the Service Director for Street Services.

Information folders were available at the meeting (which contained the role profile for the Service Director for Street Services, the interview questions, the candidate's CV and supporting statement).

Members interviewed one candidate for the post of Service Director for Street Services and considered the candidate on his merits.

The Panel agreed to appoint Phil Robinson to the post of Service Director for Street Services.

(Anthony Payne (Strategic Director for Place) was present for this item only)